



Highland Optimist Club

Guidelines for Grant Applications

The Highland Optimist Club for their current fiscal year has approved \$8,000.00 in grants to be given away to Highland youth organizations. Following are the rules and requirements for a grant to be given away:

YOUTH ORGANIZATIONS

- The organization must have more than 9 kids in their organization.
- The organization must be more than 2 years old.
- The organization must give a brief verifiable history of its activities
- The organization must show how the youth are benefited.
- The organization must have more than 75% of their members currently living in the Highland School District.
- The organization's members must be of High School age or younger.

GRANT QUALIFICATIONS

- The maximum amount of the grant is \$1000.
- It is a matching grant that is based on the net profit of a fund-raising event or activity.
- The event must include the kids performing key activities that result in the profit for the organization.
- A detailed report showing the money earned and expenses paid by the kids that resulted in the profit. The report should include bank statements and cancelled checks and paid bills.

OTHER QUALIFICATIONS

- The fund-raising event or activity cannot be an optimist event.
- The fund-raising event must be local and not affiliated with a regional or national event.
- The report and grant application must be submitted to the Optimist before August 31st of each fiscal Optimist Year. There must be a full reporting of all income and expenses.
- Consideration will be given for circumstances beyond the control of the organization. (IE: weather, fire, lost goods, etc.)
- The Optimist reserves the right to decline any grant and are not responsible for lost or undelivered applications.

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